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## Haringey Schools Forum

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THURSDAY, 3RD OCTOBER, 2013 at 16:00 HRS - PROFESSIONAL DEVELOPMENT CENTRE, DOWNHILLS PARK ROAD, LONDON N17

### **AGENDA**

**1. ELECTION OF CHAIR**

**2. CHAIR'S WELCOME**

**3. APOLOGIES AND SUBSTITUTE MEMBERS**

Clerk to report.

**4. DECLARATIONS OF INTEREST**

Declarations are only required where an individual member of the Forum has a pecuniary interest in an item on the agenda.

**5. MINUTES OF THE MEETING OF 3 JULY 2013 (PAGES 1 - 8)**

**6. MATTERS ARISING**

**7. MEMBERSHIP AND CONSTITUTION (PAGES 9 - 24)**

To update the Forum on further membership changes.

**8. CLOSURE OF JOHN LOUGHBOROUGH SCHOOL -UPDATE (PAGES 25 - 28)**

To inform Forum members of the closure of The John Loughborough School on 31 August 2013 and the transitional arrangements in place.

**9. PROPOSALS FOR 5-16 SCHOOLS FUNDING FORMULA 2014/15 (PAGES 29 - 50)**

To consult with Forum members on the proposed national and local funding formula changes for 2014-15.

**10. CONFIRMATION OF DSG ALLOCATION PUBLISHED IN JULY 2013 (PAGES 51 - 52)**

To inform members of the latest position on the Dedicated Schools Grant for 2013-14 and the proposal to contain the reduction of £70k.

**11. FEEDBACK FROM WORKING GROUPS (VERBAL)**

- High Needs
- Early Years
- Alternative Provision

**12. UPDATED WORK PLAN FOR ACADEMIC YEAR 2013/14 (PAGES 53 - 56)**

**13. ANY OTHER URGENT BUSINESS**

**14. DATE OF FUTURE MEETINGS**

24 October 2013  
2 December 2013 (changed date)  
16 January 2014  
26 February 2014 (changed date)  
22 May 2014  
3 July 2014

MINUTES OF THE SCHOOLS FORUM MEETING  
WEDNESDAY 3 JULY 2013

**Schools Members:****Headteachers:**

**Special (1)** - Martin Doyle A (Riverside),

**Children's Centres (1)** - \*Julie Vaggers (Rowland Hill),

**Primary (7)** \*Evelyn Pittman (A)(Tetherdown), \*Fran Hargroves (St Mary's CE), \*Will Wawn (Bounds Green) \*Linda Sarr (A) ( St Ann's), Cal Shaw ( Chestnuts), \*Julie D'Abreu (Devonshire Hill),  
Vacancy

**Secondary (4)** Alex Atherton A(Park View), \*Tony Hartney (Gladesmore), Monica Duncan A (Northumberland Park), Simon Garrill A (Heartlands)

**Academies (2)** Paul Sutton (Greig City), Michael McKenzie A(Alexandra Park)

**Governors:**

**Special (1)** Vik Seeborun (The Vale)

**Children's Centres (1)** \*Melian Mansfield (Pembury)

**Primary (7)** Miriam Ridge (Our Lady of Muswell), \*Asher Jacobsberg (Welbourne),\* Louis Fisher (Earlsmead), \*Laura Butterfield (Coldfall), Andreas Adamides (A) (Stamford Hill), Jan Smosarski (A) (Bruce Grove),\*Sandra Carr (St John Vianney)

**Secondary (4)** \*Liz Singleton (Northumberland Park),\* Imogen Pennell (Highgate Wood), \*Marianne McCarthy (Heartlands), \*Keith Embleton (Hornsey)

**Non School Members:-**

**Non – Executive Councillor** - \*Cllr Zena Brabazon

**Professional Association Representative** - Vacancy

**Trade Union Representative** - \*Pat Forward

**14-19 Partnership** - June Jarrett A

**Early Years Providers** - \*Susan Tudor-Hart

**Faith Schools** - Mark Rowland

**Observers:-**

**Cabinet Member for CYPS** (\*Cllr Ann Waters)

**Education Funding Agency**

**Also attending:**

Steve Worth (A), Finance Manager (Schools)

Wendy Sagar\*, Interim Head of CYPS Finance

Carolyn Banks \*, Clerk to Forum

Jon Abbey\*, Assistant Director, CYPS

Jan Doust (A), Deputy Director, CYPS

Paul Senior\*, Consultant

Ros Cooke\*, Head of Early Years

\*Members present

A Apologies given

**MINUTES OF MEETING OF THE SCHOOLS FORUM  
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TONY HARTNEY [CHAIR] IN THE CHAIR

MINUTE NO.	SUBJECT/DECISION	ACTION BY
1.	<b>CHAIR'S WELCOME</b>	
1.1	The Chair welcomed everyone to the last meeting of the current academic year.	
2.	<b>APOLOGIES AND SUBSTITUTION MEMBERS</b>	
2.1	Apologies for absence were received from Steve Worth, Jan Doust, Andreas Adamides, Cal Shaw, Vik Seeborun and Alex Atherton.	
2.2	Mike Clayden was substituting for Monica Duncan and Margaret Sumner for Martin Doyle.	
	Although Dawn Ferdinand stated that she had been appointed as a primary representative to the Forum the Clerk advised that she had not received any written confirmation of this and that therefore she could only attend as an observer until such time as formal notification was received.	Prim HT's
3.	<b>DECLARATION OF INTEREST (Agenda Item 4)</b>	
3.1	There were none.	
4.	<b>MINUTES OF MEETING HELD ON 23 May 2013 (Agenda Item 5)</b>	
4.1	<b>AGREED:</b> The minutes of the meeting were agreed as a true record subject to the following corrections:  Para 8.8 children's centres should read nursery schools Para 9.4 A governor or headteacher representative from a PRU should be invited to join the Forum. In reply JA advised that he hoped to be able report back on this matter to the next meeting.	JA
5.	<b>MATTERS ARISING</b>	
5.1	There were no matters arising that were not covered on the agenda.	
6.	<b>ALTERNATIVE PROVISION (Agenda Item 6)</b>	
6.1	PS provided the meeting with verbal feedback on the outcome of the Ofsted inspection which had taken place on 10-11 June and had resulted in both PRU's being placed in special measures despite the primary PRU being good with outstanding features. The secondary PRU had achieved an inadequate rating.	
6.2	It was noted that the LA had been concerned about the provision provided at the secondary PRU and were in the process of making changes, which had been recognised by the inspection. The changes would now have to be escalated. The full report would be shared with Forum members as soon as possible.	PS
6.3	In response to a query from ZB as to whether as a result of the inspection the PRU was likely to become an Academy PS indicated that this was the DfE's expectation and if the LA wished to pursue an	

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	alternative they would need the Secretary of State's approval. JA confirmed that options would be explored at the forthcoming IEB meeting, which could include provision being deployed to a schools consortium, federating with another PRU or aligning with an Academy.	
6.4	PS also provided the Forum with an update on some key change proposals from the Project plan which it was noted would be adjusted as a result of the Ofsted findings and would reflect outcomes. MM spoke about the importance of data tracking and monitoring to ensure that information was shared on vulnerable children and their families. The meeting was also informed that a worker from the troubled family project was being placed in the PRU.	
7.	<b>TWO YEAR OLD FUNDING FORMULA (Agenda Item 7)</b>	
7.1	RC presented a report which sought the Forum's views on the proposed funding formula for two year old free entitlement which the Local Authority was required to set.	
7.2	The Forum was reminded of the successful national pilot programme in Haringey which had provided places for disadvantaged two year olds the results of which had shown a positive outcome. The new programme is now based on an economic eligibility criteria for children's families and is funded at a lower rate than the pilot programme.	
7.3	An indication of the number of places required for 2013/14 and 2014/15 was provided together with the projected need on a ward by ward basis.	
7.4	It was noted that staffing rates in the Authority's managed children's centres and many private nurseries were generally higher than in most playgroups or for some childminders which would have an impact on the affordability of places.	
7.6	RC stated that it was proposed that the existing 280 places that were being funded at £5.74 would continue to be funded at this rate in order to secure the continuation of places for the next two terms rather than the proposed rate of £5.18.	
7.7	It was noted that the Early Years Working Group had met regularly during May and June and there had been consultation with a wide range of providers and other interested parties. RC reported that the working group had particularly asked for representations to be made to the DfE around the low funding allocation for this provision.	
7.8	Although the working group had originally considered the cost of provision across different providers to inform provision of a range of base rates, recent DfE consultation had indicated that this may not be sustained beyond March 2014 and there was an expectation that there would be requirement for a single flat rate for all two year old provision in any Local Authority area.	
7.9	RC expressed concern over the feedback from the consultation which indicated that many providers would not be able to deliver places at the proposed hourly rate. It was however important that providers be informed of the rate so that they can plan their places and that the LA continue to work with providers to ensure the most disadvantaged children have a better future.	

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7.10	<p>WW raised some concern over the proposed top slice of 2% for administering the programme especially if the places were not likely to be filled. He was of the view that consideration be given to funding at the higher rate until 2015 when the funding would be based on the participation rate. WS advised that setting a sustainable rate now would help to prevent providers being forced to cut provision at a later date. RC added that part of the top slice would be used for start up grants and possibly for capital costs. JV expressed concern over the risk of nursery schools not being able to afford to offer this provision and the consequent affect on delivery to vulnerable two year olds.</p>	
7.11	<p>MM confirmed that the Working group had also discussed the implications arising from the insufficient DfE funding and the resultant possible difficulties in providing high quality provision and the likelihood of the LA's expected number of places being offered over the next two years not being achieved.</p>	
7.12	<p>ZB asked the Forum to be mindful of the message that they would be sending to the Cabinet in acceptance of a flat rate, which she felt could legitimise insufficient funding. It was important for the Cabinet to be aware of the issues facing providers in meeting the suggested flat rate. She suggested that there were options such as supplementary funding, although it was noted that the funding was ring fenced within the DSG, and any increase would mean a reduction in other blocks. RC stated all the issues raised would be considered as part of the development of the Early Years Strategy, which was being produced alongside the Haringey 54,000 programme.</p>	
7.13	<p>RC advised that the DfE were aware that last year many LA's had high projections for places but this had now reduced. Also the DfE were providing some support around the delivery of places. Additionally some LA's have put more resources into 2 year old funding. Whilst looking at delivery in other boroughs it was agreed that Haringey needed its own cohesive strategy.</p>	
7.14	<p>RC assured the Forum that the LA would not compromise on quality of provision and only good quality places would be acceptable.</p>	
7.15	<p>With regard to the option of setting any potential deficit on the DSG WS advised that was not sustainable. Cllr Waters queried the implications of setting a higher rate with fewer places. MM advised that the Working Group had felt very strongly that the key priority was to provide services for the most vulnerable children which should not be driven by financial consideration. ZB also stated that the LA should look at ways of plugging the 50p gap from the current payment rate.</p>	
	<p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That the work of the Early Years Working Group and outcome of the consultation with stakeholders be noted.</li> <li>2. That the Cabinet be informed of the views of the Forum in relation to: <ol style="list-style-type: none"> <li>a) the introduction of a flat rate of £5.18 an hour to fund all places from September 2013</li> <li>b) the proposal to approve payment of £5.74 an hour for the current 280 places for the next two terms.</li> </ol> </li> </ol>	

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	c) the suggestion that the programme has a flat rate for all types of providers, a top slice of 2% on the rate to meet the cost of administering the programme, maximising existing levels of provision by continuing to fund an existing, fixed number of places at the current provider rates to the end of March 2014.	
8.	<b>SCHOOL BUDGET RETURNS 2013-14</b>	
8.1	WS reported that with the exception of two all schools had now submitted their return, and for the two outstanding schools it was noted that there were valid reasons.	
8.2	The Forum was pleased to note that only four schools were projecting to have a planned revenue deficit.	
8.3	RESOLVED:  That the report be noted.	
9.	<b>SCHOOLS AND DEDICATED SCHOOS BUDGET OUTTURN 2012/13.</b>	
9.1	Further to the information reported to the Forum at its January 2013 meeting WS informed the meeting of changes to the DSG in relation to adjustments for SEN hospital provision and non – maintained special schools grant. These would be added to the High Needs block and included in the High Needs Block working party's review of budgets.	
9.2	With regard to the accumulated underspend of £1.1m on centrally retained budgets, which represented balances carried forward from previous years and savings in overheads in 2012/13 it was agreed that the money be held in reserve until the High needs block working party has completed its review of budgets and the position on the closure of John Loughborough is known. LS questioned the high levels of balances in some schools and issues around accountability. She felt that there should be a robust plan in place for any such surpluses. WS agreed to provide LS with further clarification around the processes.	WS
9.3	The Forum noted the increase in schools balances as at March 2012. It was also noted that the Forum previously agreed to retain a budget claw-back mechanism. The meeting agreed that the claw back be added to contingency for schools in financial difficulty for maintained schools with the relevant proportion delegated to academies. Accordingly a Panel was set up to agree allocations from this contingency. It was noted that the timetable for meetings would be circulated very soon.	
9.4	The Forum asked if they could be provided with information from Academies in relation to their budget outturns.	SW
9.5	RESOLVED: 1. That there be an increase in the High Needs Block to incorporate the DSG adjustments.  2. That the carry forward for central budgets from 2012-13 be held in reserve pending the outcome of the review of the high needs budgets and of the adjudication on the proposed closure of John Loughborough School.  3. That the position on the schools' balances at March 2013 be noted.	

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	<p>4. That the clawback of surplus balances be added to the contingency for schools in financial difficulty for maintained schools and delegated to academies.</p> <p>5. That a Panel of WW, AJ and MC be set up to agree allocations from the contingency.</p>	SW
10.	<b>REVIEW OF ACADEMY MEMBERSHIP OF THE FORUM</b>	
10.1	The Clerk reminded the Forum that it had been agreed that Academy membership would be reviewed on an Annual basis rather than every time a school changed status. The basis for calculating the representation on the Forum was noted which indicated that at the present time there should be three secondary academy places and two primary academy places.	
	The Forum noted that for the future there would be a planned review of the total membership to which ST-H suggested that there should be an increase of representation from the PVI sector in view of the increase in the number of providers of two year old provision. WW queried the fact that there would be an increase in the representation from the primary sector from 14 to 16 and a decrease in secondary from 10 to 8. JA agreed that this would be checked.	CB
	<p><b>RESOLVED:</b></p> <p>1. That with effect from September 2013 places be offered to schools representatives as follows:-</p> <ul style="list-style-type: none"> <li>• Secondary Academy places – 2 for staff and 1 for a governor</li> <li>• Primary Academy places – 1 staff and 1 governor</li> <li>• Secondary Maintained sector – 2 staff and 3 governors</li> <li>• Primary Maintained sector – 7 staff and 7 governors</li> </ul> <p>2. That the appropriate nominating organisations be invited to appoint representative in accordance with the places identified above.</p> <p>3. That the Constitution be amended to reflect the agreed membership changes, and the Forum continue to elect on a triennial basis with annual adjustments to reflect any academy changes.</p> <p>4. That it be noted that a planned review of the total membership is proposed.</p>	CB
11.	<b>FEEDBACK FROM WORKING GROUP</b>	
11.1	Funding reform.	
11.1.1	It was noted that this working group had not yet met. WS confirmed that dates for a meeting were currently being explored	
11.2	High Needs	
11.2.1	MM provided the Forum with an update and key points from the working group which included:-	



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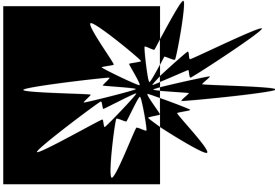
	<ul style="list-style-type: none"> <li>• A lack of clarity amongst staff around schools use of additional needs budget and need to continue to provide information.</li> <li>• Individual agreements setting up top up costs in statements will be prepared and sent to schools for September.</li> <li>• Claims for top up costs from other LA's in relation to Haringey pupils in out borough schools have started to arrive.</li> <li>• Although Haringey schools are sending out their request for top up, to date very few have been agreed.</li> <li>• A working group on developing the local offer for schools has been set up.</li> <li>• The number of young people in residential schools has continued to reduce.</li> </ul>	
11.2.2	The Forum also noted an update in relation to Post 16.	
11.3	Early Years.	
11.3.1	This was dealt with earlier in the meeting	
12.	<b>WORK PLAN FOR ACADEMIC YEAR 2013/14</b>	
	The workplan had been circulated with the papers and was duly noted. It was agreed to add review of academy membership to the meeting scheduled for 3 July 2014.	WS
13.	<b>ANY OTHER URGENT BUSINESS</b>	
	None	
14.	<b>DATE OF FUTURE MEETINGS</b> 3 July 2013 26 September 2013 24 October 2013 5 December 2013 16 January 2014 27 February 2014 22 May 2014 3 July 2014	

The meeting closed at 5.45 pm

**TONY HARTNEY**

Chair

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**Haringey** Council

**The Children and Young People's Service**

**Report to Haringey Schools Forum –26 September 2013**

**Agenda Item**

7

**Report Status**

For information/note   
 For consultation & views   
 For decision

**Report Title: Update on Membership of the Schools Forum**

**Authors:** Carolyn Banks, Clerk to the Forum

Telephone: 020 8489 5030

Email: Carolyn.banks@haringey.gov.uk

**Purpose:** To update the Forum on further membership changes

**Recommendations:**

1. That the membership changes be noted.
2. That the revised Constitution be approved.
3. That it be noted that a planned review of the total membership is proposed.

**1. Schools Forum Academy membership - proposed changes**

1.1 The Forum will recall that at their last meeting it was agreed that the school membership from the Schools Sector from September 2013 be as follows:-

- Secondary Academy places – 2 for staff and 1 for a governor
- Primary Academy places – 1 staff and 1 governor
- Secondary Maintained sector places– 2 staff and 3 governors
- Primary Maintained sector places– 7 staff and 7 governors

1.2 Accordingly places have been allocated by the appropriate nominating bodies as follows:-

**Secondary Academy representatives:-**

Staff:- – Michael McKenzie, Alexandra Park and Simon Garrill, Heartlands

Governor:- Marianne McCarthy, Heartlands

**Primary Academy Representatives:-**

Staff:- Linda Sarr, St Ann's and St Michael's N22

Governor:- Vacancy

**Secondary Maintained Sector:-**

Staff:- Tony Hartney, Gladesmore and Alex Atherton, Park View

Governors:- Liz Singleton, Northumberland Park, Imogen Pennell, Highgate Wood and Keith Embleton, Hornsey

**Primary Maintained Sector:-**

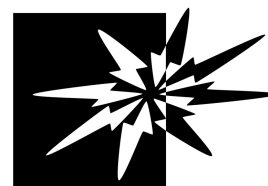
Staff:- Fran Hargreaves, St Mary's CE, Will Warn, Bounds Green, Julie D'Abreu, Devonshire Hill, Cal Shaw, Chestnuts, Dawn Ferdinand, The Willow, James Lane, St Frances de Sales and Nic Hunt, Weston Park.

Governors:- Miriam Ridge, Our Lady of Muswell, Asher Jacobsberg Welbourne, Louis Fisher, Earlsmead, Laura Butterfield, Coldfall, Jan Smosarski, Andreas Adamides, Stamford Hill, Sandra Carr, St John Vianney.

- 1.3 This decision has resulted in a rebalancing of the ratio between secondary and primary representation. This is appropriate as in rough terms there is 33% of pupils in secondary schools in Haringey. For the secondary phase the number of places reduces from 10 to 8 and primary increasing from 14 to 16. For the secondary sector this is because the Forum had 8 places from the maintained plus 2 Academy representatives, whereas it was agreed that there be only 8 in total from both. In reverse for the primary sector the current number is 14, all from the maintained sector but it was agreed to increase to 16 by adding 2 Academy members with no reduction to the maintained sector.
- 1.4 Having set the ratio this should then reflect the maintained / academy split, rather than simply adding members to the Forum to reflect increasing numbers of academies.
- 1.5 The previous meeting agreed that the constitution, set out in the Appendix should be amended to reflect the agreed changes.
- 1.6 The previous meeting also agreed that the Forum continue to elect on a triennial basis with annual adjustments to reflect any academy changes and that there be a review of the total membership to ensure that it is operating in an efficient and effective manner. The most appropriate time for such a review would be to have it completed by July 2015, to coincide with the next triennial membership elections.



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**Haringey Council**

**The Children and Young People's Service**

## **Haringey Schools Forum**

### **Part 1 - Constitutional and Procedural Matters**

#### **1. Background**

- 1.1 School Forums are bodies originally established under the School Forums (England) Regulations 2002. These and subsequent amending regulations set out in detail the scope and powers of the Forum. New regulations laid in 2012 (The School Forums (England) Regulations 2012) subsumed and revoked all previous regulations and now form (as at October 2012) the relevant governing regulations for Forums.
- 1.2 The role of the School Forum is a statutory consultative body in respect of matters relating to the Dedicated Schools Budget (DSB) of an authority. The Schools Forum advises Haringey Council on proposed changes to the formulae they use for determination of schools' budget shares. The Local Authority consults the Schools Forum on matters concerning the funding of schools and on financial matters relating to the Schools Budget.
- 1.3 In Section 1.6 of the *School funding reform: Next steps towards a fairer system* document, we refer to Improved Schools Forum arrangements and the need for local decision-making to operate in a consistently fair and effective way and in consultation with schools and Academies. We have therefore reviewed the legislation relating to Schools Forums, proposing to revoke and replace the Schools Forums Regulations 2010.

#### **2. Membership and proceedings of the Forum**

- 2.1. The Haringey Schools Forum consists of 35 members made up of 29 school members, and 6 non schools members. The Table overleaf sets out the membership and composition of the Haringey School Forum (The Forum) together with the nominating body for the purpose of electing individuals to sit on the Forum.
- 2.2. Schools Members are elected to the Forum by the members of the relevant group or Sub- group. Further clarification is set out in "The Schools Forum (England) Regulations 2012. The groups are:-
  - a) Representatives of nursery schools;
  - b) Representatives of secondary schools;
  - c) Representatives of special schools;

d) Representatives of Pupil referral units: known in Haringey as Pupil Support Centre

2.3 Academy members must be elected to the schools Forum by the governing bodies of the Academies in the Authority’s area. If there is only one Academy the governing body of the Academy must select the person who will represent them on the Forum.

2.4 Non School Members must be appointed to the Forum and comprise:-

- a) One or more persons to represent the local authority 14-19 partnership
- b) One or more persons to represent early years providers

2.5 In addition the Local Authority may appoint additional non – schools members to represent the interests of other bodies

2.6 The Executive Member or relevant officer of the Council may not be a member of the Forum as a non school member.

2.7 The following persons may speak at meetings of the Forum, even though they are not members of the Forum:-

- a) the director of children’s services at the authority or their representative;
- (b) the chief finance officer at the authority or their representative;
- (c) any elected member of the authority who has primary responsibility for children’s services or education in the authority;
- (d) any elected member of the authority who has primary responsibility for the resources of the authority;
- (e) any person who is invited by the forum to attend in order to provide financial or technical advice to the forum;
- (f) an observer appointed by the Secretary of State; and
- (g) any person presenting a paper or other item to the forum that is on the meeting’s agenda, but that person’s right to speak shall be limited to matters related to the item that the person is presenting.

No.	Membership Category	Nominating Organization
	<b>Schools</b>	
1	Children’s Centre Staff <sup>1</sup>	Haringey Primary, Early Years and Special Heads Association.
1	Children’s Centre Governor	Haringey Governors Association.
7	Primary Maintained sector School Staff <sup>1</sup>	Haringey Primary, Early Years and Special Heads Association.
7	Primary Maintained sector School Governor	Haringey Governors Association.
2	Secondary maintained sector School Staff <sup>1</sup>	Haringey Secondary Heads Association.
3	Secondary maintained School Governor	Haringey Governors Association.
21		
	<b>Academies</b>	
1	Primary Academy sector school staff	Proprietors -Academy schools and sponsors



1	Primary Academy sector school governor	Proprietors -Academy schools and sponsors
2	Secondary Academy Sector school staff	Proprietors -Academy schools and sponsors
1	Secondary Academy Sector governors	Proprietors -Academy schools and sponsors
1	Special School Staff <sup>1</sup>	Haringey Primary, Early Years and Special Heads Association.
1	Special School Governor	Haringey Governors Association.
1	Pupil Referral Unit	Representative of Pupil Support Centre
<b>29</b>	<b>Sub-Total School Members<sup>4</sup></b>	
	<b>Non Schools</b>	
1	Haringey Councillor <sup>2</sup>	Haringey Council Cabinet.
1	Children's Service Consultative Committee (Trades Union)	Children's Service Consultative Committee.
1	Teachers' Professional Associations	Haringey Teachers' Panel.
1	Faith Sector	The Local Authority
1	14-19 Partnership	Haringey 14-19 Partnership Board
1	Early Years Provider <sup>3</sup> .	The Local Authority
<b>6</b>	<b>Sub-Total Non School Members</b>	
<b>35</b>	<b>Total Members</b>	
	<b>Observers</b>	
	Haringey Council Cabinet Member for Children and Young People	Haringey Council Cabinet.
	Education Funding Agency	

Notes:

1. School Staff Members must be drawn from schools' senior management teams.
2. This Councillor may not be an Executive Member of the Council.
3. Early Years Providers are as defined in the School Forum Regulations.
4. School Members and Academy Members together must comprise at least  $\frac{2}{3}$ <sup>rds</sup> of Forum membership

2.8 Notwithstanding any elections to the Forum due to the filling of vacancies, the Forum will be re-elected on a triennial basis. If however, a member of the Forum has been elected to the Forum within the preceding 6 month period, they will remain as a member of the new Forum without the need for formal re-election, unless they are replaced by a decision of the nominating organization. An existing Forum will only be dissolved once the process for re-election has successfully concluded.

2.9 The Clerk will initiate a re-election process by notifying a Forum meeting, no less than 4 months before the Forum's term of office expires, that the re-election process is to take place, and by writing to the nominating organizations subsequently inviting nominations for appointment to the Forum, including a

return deadline no later than 3 months from the date of the Forum meeting when the re-election process was notified.

- 2.10 A successful process will be deemed to have taken place provided that valid nominations are received by the clerk covering at least  $\frac{4}{5}$ <sup>ths</sup> of the total membership.
- 2.11 A newly elected Forum will take office at the start of the meeting following the notification by the Clerk to the nominating organizations that a successful appointment process has taken place. In the event that a successful re-election process has not taken place within 6 months of the notification referred to in 2.3 above, the Clerk will convene an extraordinary meeting of the Forum to consider only the matter of Forum re-election.
- 2.12 At any meeting convened under paragraph 2.5 above the actions available for decision will be limited to:
  - (i) Agreeing an extension to the term of office of the existing Forum to allow a successful re-election to conclude but in any event limited to a period of 2 months without a further extraordinary meeting being held; or
  - (ii) Decisions which vary the membership of the Forum, subject to the relevant regulations, which will permit or facilitate the successful conclusion of the Forum re-election.
- 2.13 Each nominating organization set out in the Table above will be responsible for determining the method by which they elect and/or nominate their representatives, substitutes and for the filling of any vacancies that may arise. The Local Authority can offer guidance to assist with this process.
- 2.14 Substitute members are acceptable and have the same speaking and voting rights as the member for whom they are substituting. Substitutes can only be made by the nominating organization, and not by the Forum Member, and must qualify for the membership category of the person they are substituting for. Substitute nominations, including standing substitutes, can be made at any time; however, the Clerk must be notified by the nominating organization of substitutions with at least 3 working days notice before any meeting, in order that attendance and voting rights are given.
- 2.15 Each nominating organization must notify the Clerk in writing of the method by which they have chosen to elect their representatives and of any subsequent changes to this process. Any differing approaches to fill, for example, a single vacancy, must be separately identified. The authority will consider whether the process notified constitutes a 'fair process' in the spirit of the work of the Forum and will notify any organization if it disagrees with the process proposed setting out those changes that it considers necessary.
- 2.16 The Clerk will make a report to the Forum where they believe that a nominating organization has failed to follow its election process or submit a process. Only those nominated through fair processes will be considered by the authority for admission as members to the Forum.

- 2.17 Members of the Forum will cease to become members if they no longer occupy the office which they were nominated to represent. It is the nominating organization's responsibility to ensure that their nominated members remain eligible and to notify the Clerk of any member who ceases to become eligible.
- 2.18 Within 1 month of the triennial reconstitution of the Forum, the Authority will inform the governing bodies of all schools maintained by them and of any academies in their area of the full membership of the Forum.
- 2.19 Within 1 month of the appointment of any Non-schools Member the Authority will inform the governing bodies of all schools maintained by them and of any Academies within their area, of the name of the member and the name of the body that member represents.
- 2.20 Members of the Forum are responsible for notifying their apologies and reasons for absence to the Clerk, under normal circumstances, no later than 3 working days before any Forum meeting. Members of the Forum who do not attend, or whose apologies have not been accepted by the Forum, on three consecutive occasions will cease to hold office within the Forum. The relevant nominating organization will be asked to hold elections/nominate a member to fill the resulting vacancy/ vacancies in accordance with their method of nomination.

### **3 Election of a Chair/ Vice Chair**

- 3.1.1 The Clerk will invite nominations for the election of a Chair/ Vice Chair of the School Forum. The Chair and Vice Chair must be a voting member, except that an elected member or officer of the authority cannot be elected as the Chair/ Vice Chair. All nominations must be proposed and seconded by a voting member of the Forum.
- 3.1.2 The Forum will agree the term of office for the Chair/ Vice Chair. The Forum will agree the number of Vice Chairs that it wishes to appoint.
- 3.1.3 Elections for the Chair/ Vice Chair will be carried out by way of either a show of hands, or in the event of two or more nominations a secret vote. All voting members will have a vote, including those nominated for either position(s). All those nominated will be given the opportunity to speak briefly in support of their nomination.
- 3.1.4 The Chair/ Vice Chair will be elected at a quorate meeting of the Forum. Where a substantive Chair has not been elected the Forum will elect, from its qualifying membership, a Chair to preside over that meeting of the Forum. A Chair elected for a single meeting will hold the role of Chair until the start of the next meeting. A Chair elected for a single meeting may be appointed through a seconded proposal followed by a majority show of hands in favour of the proposed candidate.
- 3.1.5 All members of the Forum have a single vote in electing the Chair/ Vice Chair. The Chair/ Vice Chair will be elected on a simple majority. In the event of a tie between two members in the election of the Chair, the Clerk will determine the outcome by the toss of a coin. In the event of more than two nominations for Chair/ Vice Chair achieving equal numbers of votes the Clerk will draw the

successful candidates name from a 'hat' containing the names of all tied candidates.

#### **4 Rights and Roles of School Forum Attendees**

##### ***School Members, Non School Members and Academy Members***

4.1.1 All substantive members of the Forum - School Members, Non School Members and Academy Members, have full speaking rights. It is the responsibility of individual members to arrange through their nominating organization, for substitute members to attend in their place if they are unable to attend a meeting of the Schools Forum. Substitute members have the same rights as substantive members.

##### ***Official Observers***

4.1.2 Certain members of the Forum are formally classified as observers and these are defined in the table above. Observers have the right to speak but have no voting rights. The Cabinet Member for Children and Young People has observer status and in this way creates an important linkage between the Forum and the decision making executive of the Council.

##### ***Officers***

4.1.3 Officers will generally attend the Forum to present reports and give advice to Forum members. All relevant Officers and elected Members of Haringey Council may attend and speak at meetings of the Forum but have no voting rights. In the context of Forum business, the term 'Officers' applies to the Director of Children's Services, and the Director of Corporate Resources or any officer employed or engaged to work under the management of those Directors other than one who directly provides education to children or who manages such a person or who is a school improvement partner.

##### ***Members of the Public***

4.1.4 Meetings of the Forum are open to the public, although provision is made for certain matters to be held in private discussion. Those who attend meetings of the Forum other than in one of the capacities set out above have no rights to either speak to or vote on Forum matters.

#### **5 Quorum**

5.1.1 Any meeting of the Forum will be deemed quorate provided that two fifths of the total membership (excluding vacancies) of the Forum are present at a properly constituted meeting.

#### **6 Administration and Support to the Forum**

##### ***The Clerk***

6.1.1 The Local Authority will appoint a Clerk to assist with the efficient operation of the Forum. The Clerk will work to an agreed Job Description which will include, amongst other things, reference to their responsibility in respect of the following matters:

- Administration of the process for electing members to the Forum, using their best endeavors to ensure that vacancies are minimized.

- Recording and maintaining records of the election processes of nominating organizations.
- Attendance at each meeting of the Forum.
- Maintaining membership lists and records of attendance.
- Receiving and reporting apologies.
- Manage the process for Electing a Chair/ Vice Chair.
- Advice on relevant procedural matters governing the operation of Forum and its business.
- The production and agreement of agenda, minutes and reports of a procedural nature.
- Making available on publicly accessible website(s) the membership, agenda, and minutes of the Forum.
- Make arrangements for the training and induction of Forum members.

### ***Local Authority Officers***

- 6.1.2 The Director of Children's Services (The Director) will make available officers to produce and present written reports and provide advice to the Forum on all matters which fall within the scope of the Forum's powers and responsibilities and/ or any other relevant matters that the Forum may request from time to time.
- 6.1.3 Officers may also provide purely administrative support to assist the Clerk in the discharge of their duties where it is efficient to do so.
- 6.1.4 If the Director considers that a request for information from the Forum falls outside the remit of the Forum or is unreasonable, they will notify the Clerk and the Chair of the Forum of their decision and the reasons for reaching it.

## **7 Conduct of Forum Business**

### ***General***

- 7.1.1 The Forum will meet in public at least four times a year.

### ***Forum Papers***

- 7.1.2 The Forum may only consider items that have been properly notified. All members will be sent a Notice of Meeting giving at least seven days notice of a meeting. An agenda and associated reports will also be provided in advance of the meeting.
- 7.1.3 Such papers will be deemed to have been properly notified provided that they have been sent to either the email address notified by a member of the Forum or a relevant communication address. Good practice suggests that seven days notice of Forum papers will be given although the Forum may be asked to consider any matter where no less than three days notice has been given.

### ***Declaration of Interests***

- 7.1.4 Members of the Forum are required to declare an interest in and withdraw from the meeting for any relevant matter under consideration in which they have a direct pecuniary interest. Each Agenda will remind members of their obligations to declare interests on items proposed on it.

- 7.1.5 Matters are only deemed to be relevant where a decision would result in a member of the Forum or a member of their immediate family, benefiting other than indirectly through the role in which they are nominated to the Forum.
- 7.1.6 Such matters would therefore apply to consideration of contracts where a member or their immediate family had interests in any of the contractors being considered.
- 7.1.7 There is not deemed to be a declarable interest where the Forum considers the allocation of resources between institutions in which members are employed, even if their institute is the only one to benefit, although any member may voluntarily declare their interest in an item.
- 7.1.8 If a member has any doubt about whether an interest needs to be declared they should, as soon as any potential conflict becomes apparent, seek advice from the Clerk.

***Private Matters***

- 7.1.9 The agenda may include provision for items to be held in private. The Director of Children's Services will decide, in consultation with the Chair, which items are to be held in private. Matters considered in private should be restricted to those of a sensitive nature relating to individuals or where commercially sensitive information is being or likely to be heard.
- 7.1.10 When considering items in private, all individuals who are not Forum members or elected members or relevant officers of the authority will be excluded. The minutes of privately held matters will be restricted to those having rights of attendance regardless of whether they were actually in attendance.

***Protocols for Debate during Meetings***

- 7.1.11 All members of the Forum who wish to speak on any matter will do so through the Chair. The Chair will be responsible for the orderly conduct of meetings and ensuring the correct balance between the airing of views and discussion on items is made against the need to consider and make resolutions in a timely way.

***Urgent Items***

- 7.1.12 Each *Agenda* will allow for Any Other Urgent Business to be raised and considered although it is at the discretion of the Chair whether the Forum can be asked to make a decision on any such item if less than 3 days notice has been given of the relevant facts to all Forum members.
- 7.1.13 Only the Chair may determine how to consider any urgent and important matter where no meeting of the Forum is scheduled to take place prior to the deadline for decision. Under such circumstances the Chair is empowered either to convene a special meeting of the Forum to consider the matter or agree that the Forum can be consulted by post or email.
- 7.1.14 The Chair cannot take a decision on behalf of the Forum, no matter how urgent the matter in question. However, the Chair will be asked to express an opinion on a matter on which Forum members are to be consulted in the absence of a meeting and this view will be included in the relevant paperwork circulated to Forum members and seeking their agreement or views on a course of action.

The Chair will determine whether and if so at what level a minimum level of response from members is necessary to have reached a decision or recommendation.

## ***Voting***

- 7.1.15 All members having voting rights are entitled to a single vote with decisions being carried upon a simple majority. The Forum will be informed of the outcome of any matter upon which their views, or a decision, has been sought.
- 7.1.16 Non School Members other than those who represent Early Years providers must not vote on matters relating to the funding formulae to be used to determine the amounts to be allocated to schools in accordance with the regulations.
- 7.1.17 Voting on items which are the subject to de-regulation, which are specified in the financial regulations is restricted to the relevant maintained school members of the Forum.
- 7.1.18 In the case of an equal number of votes for and against a proposal the Chair has a second additional or casting vote.

## ***Decisions***

- 7.1.19 Any decisions taken by the Forum will be made available on publicly available website(s) by the Clerk.
- 7.1.20 In some cases the Forum will resolve to advise the Council on matters which are for the Council's Executive to decide. In such cases the minutes will record both the advice given to the Authority and the decision taken subsequently by the Council's Executive.

## ***Working Parties***

- 7.1.21 The Forum may agree to constitute working parties to consider in more detail specific issue(s) relevant to the work of the Forum.
- 7.1.22 Working parties may consist of Forum members, officers of the Council and other people with relevant experience. Each working party should elect from its members a Chair who must not be an officer of the authority. The working party should, from within its membership, maintain formal records of its deliberations in the form of agenda's, minutes, action points etc. as appropriate.
- 7.1.23 Any working party constituted by the School Forum must provide a brief report to each meeting of the Forum setting out the number of times that the group has met since the last report together with a summary of the stage the work has reached.

## ***Budgets and Expenses***

- 7.1.24 The Forum will be consulted annually on the level of the budget that it believes it is necessary to support its activities. The budget forms part of the Dedicated Schools Budget (DSB) and can, for example, be used both to pay the legitimate expenses of Forum members in accordance with the Council's expenses policy and also to engage external advice, support and assistance to assist in the discharge of its duties. The Authority will accordingly notify the Forum of the budget it has made available.

7.1.25 Any purchases made from the School Forum budget will be undertaken on behalf of the Forum by an officer of the Council and must comply with any relevant Standing Orders, Financial Regulations and Procurement Codes of Practice that are in force.

**8 Review of the Constitution.**

8.1.1 The Authority will keep under review the content of the Forum's Constitution, Procedural Matters and Terms of Reference taking into account best practice and the latest advice, guidance and any directed revisions made from time to time by the relevant government department.

8.1.2 In addition to bringing forward any proposed changes to the above documents the authority will confirm annually to the Forum that a formal review of the Constitution, Procedural Matters and Terms of Reference has taken place.



## **Haringey Schools Forum Part 2 – Terms of Reference**

### **1. Background**

- 1.1. The Forum will discuss and be consulted upon the following matters:-

### **2. Consultation on School funding formula**

- 2.1. Haringey Council will have regard to the advice of the Forum on proposed changes to the formulae they use for the determination and re-determination of schools' budget shares.
- 2.2. As set out in the constitution non School Members other than those who represent early Years providers are not permitted to vote on matters relating to the funding formula.

### **3. Consultation on Contracts**

- 3.1. The authority shall, at least one month prior to the issue of invitations to tender, consult the forum on the terms of any proposed contract for supplies or services being a contract paid or to be paid out of the authority's schools budget where the estimated value of the proposed contract is not less than the threshold which applies to the Authority for that proposed contact pursuant to regulation 8 of the Public Contracts regulations 2006.

### **4. Consultation on financial issues**

- 4.1. The authority shall consult the forum annually in respect of the relevant authority's functions relating to the schools budget, in connection with the following:
- a) the arrangements to be made for the education of pupils with special educational needs;
  - b) arrangements for the use of pupil referral units and the education of children otherwise than at school;
  - c) arrangements for early years education;
  - d) administrative arrangements for the allocation of central government grants paid to schools via the authority;
- 4.2. The authority may consult the forum on such other matters concerning the funding of schools as they see fit. The forum may also ask the Authority to consult them on any financial matters relating to the Schools Budget.

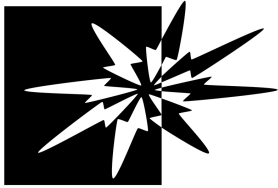
### **5. Other Items**

- 5.1. The Forum shall have the following powers:
- to agree minor changes to the operation of the minimum funding guarantee, where the outcome would otherwise be anomalous, and where not more than 50% of the pupils in schools maintained by the authority are affected;
  - to agree to the level of school specific contingency at the beginning of each year;
  - to agree arrangements for combining elements of the centrally retained Schools Budget with elements of other Local Authority and other agencies' budgets to create a combined children's services budget in circumstances where there is a

clear benefit for schools and pupils in doing so;

5.2. Additionally and in exceptional circumstances only:

- to agree an increase in the amount of expenditure the Local Authority can retain from its Schools Budget above that allowed for in the regulations;
- to agree an increase in centrally retained expenditure within the Schools Budget once a multi-year funding period has begun; and,
- to agree changes to an authority's funding formula once it has been announced prior to the start of a multi-year funding period.



**Haringey** Council

**The Children and Young People's Service**

**Report to Haringey Schools Forum – 3<sup>rd</sup> October 2013**

**Agenda Item  
8**

**Report Status**

For information/note   
 For consultation & views   
 For decision

**Report Title: The Closure of The John Loughborough School**

**Authors:**

Steve Worth – Finance Manager (Schools Budget)  
 Contact: 0208 489 3708 Email: [Stephen.worth@haringey.gov.uk](mailto:Stephen.worth@haringey.gov.uk)

**Purpose:** To inform Forum members of the closure of The John Loughborough School on 31 August 2013 and the transitional arrangements in place.

**Recommendations:**

Members are asked to note the closure of The John Loughborough School and progress made in the transitional arrangements.

## **1. Background.**

- 1.1. The Forum received a report on 23 May 2013 on the planned closure of John Loughborough School following sustained but unsuccessful efforts to raise standards in the school. At that time the school's governing body had appealed against the decision to the Schools Adjudicator. The Adjudicator subsequently upheld the Council's decision and The John Loughborough School closed on the 31 August 2013.
- 1.2. The Council set up a project group to oversee the closure of the school and ensure the best outcome for its pupils. The closure went smoothly and this report is a brief summary of the progress made in transitional arrangements at the start of the autumn term.

## **2. Educational Continuity and Admissions Process.**

- 2.1. Initial admissions advice was given to parents shortly after the Council's decision to close the school, but dates for parents to express their school preferences were extended to take account of the Schools Adjudicator's decision. Whilst this did extend the project timescale, all the statutory requirements were completed in sufficient time.
- 2.2. As previously reported Park View have established bulge classes for The JLS's former Year 10 pupils for their crucial Year 11. Planning for the curriculum for the Year 11 bulge classes was initially problematic but following the Adjudicator's decision information became available enabling Park View to prepare for JLS pupils arriving in September.
- 2.3. At the time of writing 42 pupils were accommodated in the bulge classes and initial feedback is very positive.

## **3. Staff**

- 3.1 All staff have been notified of the process to be followed when requesting an employment reference. Requests can be made direct to the Schools HR team who will be able to access the individual's personal file to provide a factual reference to a future employer. This does not prevent individual members of staff giving the details of their previous line manager if they have the contact details.
- 3.2 Redundancy payments will be made at the end of September for all staff.

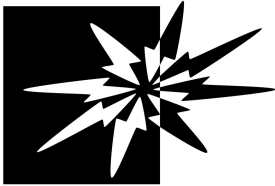
## **4. Finance.**

- 4.1. The school's accounts are being finalised and associated costs, including the cost of the bulge classes, are being assessed. A detailed report setting out the financial implications will be made to Forum on 24<sup>th</sup> October.

**5. Recommendation.**

Members are asked to note the closure of The John Loughborough School and progress made in the transitional arrangements.

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**Haringey** Council

**The Children and Young People's Service**

**Agenda Item  
9**

**Report Status**

For information/note   
 For consultation & views   
 For decision

**Report to Haringey Schools Forum – 3<sup>rd</sup> October 2013**

**Report Title: Proposals for the Schools Funding Formula 2014-15.**

**Authors:**

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**Purpose: To consult with Forum members on the proposed national and local funding formula changes for 2014-15.**

**Recommendations:**

That members comment on the following:

1. Does the Forum agree we should equalise the values of the prior attainment factor due to the change in secondary eligibility?
2. Does the Forum agree that we should increase the proportion of funding distributed through the basic entitlement?
3. Does the Forum think we should delete any of the deprivation or AEN factors we use or change its relative weighting?
4. Does the Forum have a preferred model if we are to increase the proportion of funding distributed through the basic entitlement?
5. If the Forum does not support the models presented, what percentage of funding should go through the Basic Entitlement and what percentage through the deprivation factors?

6. Does the Forum agree with the approach to further narrow the gap in per-pupil funding between the primary and secondary sectors by reducing the secondary lump sum and the difference in the basic entitlement?
7. Does the Forum support a single split site allocation?



## 1. Background.

- 1.1. The distribution of funds to schools for 5 to 15 year olds (including Reception Year) is determined by a local funding formula within the constraints of national regulations. The Department for Education (DfE) made major changes to the regulations for April 2013; greatly restricting the number of factors that could be used. This was the first stage in the move to a national funding formula that the DfE plans to implement in April 2015. The second stage in the move is further prescription on how factors are used from April 2014. The three main changes are set out in Section 2.
- 1.2. As well as implementing national changes the Council is reviewing its local funding formula for 2014-15. In particular it is looking at how much is distributed through deprivation and Additional Educational Needs (AEN) factors compared with the Basic Entitlement<sup>1</sup>. In this work the Council has been meeting with the Schools Formula Funding Working Party set up by the Forum to review the Formula.
- 1.3. As a result of the review the Council has issued the consultation documents attached as the appendices to this report. The options considered are set out below and the Forum's initial views on them are sought. Feedback from the consultation with schools will be reported to Forum on 24<sup>th</sup> October and the Forum and schools' response together with officers' recommendations will be reported to Cabinet on 17 December 2013 and, subject to final approval, incorporated in the Funding Proforma to be returned to the DfE on 30 October 2013.
- 1.4. This report deals specifically with the Schools Funding Formula. Further reports will be presented to Forum in December and the new year setting out the DSG settlement, due 18 December 2013, and the overall Dedicated Schools Budget.

## 2. National Changes.

- 2.1. The DfE are introducing three main changes for 2014-15.
  - 2.1.1. Mobility Factor; a threshold of 10% of roll will be imposed below which no mobility will be paid. This will substantially reduce the funding channelled through this factor. If it was in place in 2013-14 £0.7m would have been payable as compared with £3.8m.
  - 2.1.2. Secondary Prior Attainment; the eligibility for funding through this factor will change from those not attaining a level 4 in English **and** mathematics to those not achieving a level 4 in English **or** mathematics. In Haringey this would have doubled the number of

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<sup>1</sup> The Basic Entitlement is the standard amount received per pupil for basic education purposes; it is different for primary and secondary pupils. It is also known as the Age Weighted Pupil Unit (AWPU).

eligible pupils and the amount of funding distributed through this factor at 2013-14 values **In order to maintain the relative distribution we recommend reducing the value of the secondary factor to bring it into line with the primary one. At 2013-14 values the secondary rate would therefore have been reduced from £2,124 to £1,124.**

2.1.3. Lump sum; the requirement for a single value lump sum has been removed so we can now have different values for secondary and primary schools. The maximum value has been reduced from £200,000 to £175,000.

2.2. Changes in the assessment of prior attainment at both Early Years Foundation Stage and Key Stage 2 may have an impact on the underlying data used in the prior attainment factor. This will be reviewed when the Pupil Data for the funding model becomes available in December.

### 3. Proposed Local Changes.

3.1. The review of the local funding formula has been undertaken with the Working Party consisting of governors and heads and senior leaders representing primary and secondary schools from across the borough.

3.2. As part of its approach, the Working Party compared Haringey's factors, values and proportions of funding with national averages and with a more targeted comparator group<sup>2</sup> of, mainly London, authorities. The headline data from this review are set out in Table 1. The opinion of the Working Party following this review and local feedback was that Haringey's formula allocated too little through the basic entitlement. The average through this factor was 63% in Haringey compared with 74% in the comparator group. The Working Party was of the view that the 2014-15 formula should begin to redress this difference and move towards the level that is likely to be introduced as part of a national funding formula.

**Table 1 Value/Percentage of Haringey Factors compared with National Averages.**

Factor	Haringey	Comparat or Group	National
Primary Basic Entitlement	£3,080	£3,421	£2,922
Secondary Basic Entitlement	£4,685	£4,817	£4,065
Percentage Basic Entitlement	63%	74%	76%
Percentage Deprivation	19%	12%	9%

<sup>2</sup> Barnet, Brent, Croydon, Enfield, Greenwich, Hammersmith and Fulham, Hackney, Islington, Lambeth, Lewisham, Newcastle, Southwark, Sunderland, Waltham Forest, Wandsworth.

Primary Prior Attainment (Low Cost High Incidence SEN)	£1,124	£676	£982
Secondary Prior Attainment (Low Cost High Incidence SEN)	£2,124	£1,637	£2,125
Percentage Prior Attainment (Low Cost High Incidence SEN)	5%	3%	4%
Looked After Children	£1,000	£510	£553
Percentage LAC	0.09%	0.04%	0.06%
Primary English as an Additional Language	£500	£583	£497
Secondary English as an Additional Language	£1,000	£1,384	£938
Percentage EAL	2.42%	2.06%	0.9%
Percentage Mobility	2.18%	0.8%	0.3%
Percentage Pupil Led	91.4%	91.5%	90%
Lump Sum	£170,000	£147,750	£130,975
Percentage Lump Sum	7.1%	6.8%	8.2%
Primary/Secondary Ratio	1:1.38	1:1.31	1:1.28

- 3.3. The Working Party were also of the view that the AEN and deprivation factors used and their *relative* values were the correct ones and that the modelling of the options for 2014-15 could reduce the value of these factors proportionately and redistribute the savings through the basic entitlement.
- 3.4. The Working Party also looked at the ratio of primary to secondary per pupil funding. Our consultation on the funding formula for 2013-14 covered the DfE's goal of narrowing the funding gap between primary and secondary per pupil rates. The national average before recent changes was 1:1.27 with Haringey, at 1:1.42, being at the higher end of the national range. The changes introduced in 2013-14 reduced the ratio in Haringey to 1:1.377. The structural differences in class size and contact time in Haringey remains in place but the Working Party thought that the differential should be further reduced to 1:1.35. This has been achieved in the models by a narrowing of the Basic Entitlement differential and a reduction in the secondary lump sum to £100,000.
- 3.5. Four options were modelled that take account of the national changes, the narrowing of the primary/secondary differential and that progressively move funding from deprivation and AEN factors into the Basic Entitlement. The models use the same pupil data as the 13-14 budget shares, but the de-delegated amount has been reduced to cover only the Contingency for Schools in Financial Difficulty; this increases the delegated amount by £631k; the National Non-Domestic Rate (NNDR) has been increased by assumed inflation and the estimated Pupil Premium for 2014-15 included to show the overall change in funding per school. The John Loughborough School has

been removed from the spreadsheets, but its lump sum distributed through the formula.

- 3.6. The Minimum Funding Guarantee (MFG) will continue at -1.5% for 2014-15 and this will give a degree of protection for those losing out from the modelled changes. The models use a limited amount of capping and scaling for 'winners' this spreads the cost of the MFG over all schools.
- 3.7. The 2013-14 distribution (adjusted for NNDR rebates for converting academies) is included in the Consultation Document for comparison purposes. The Document also includes the four options modelled with the amount allocated through the Basic Entitlement progressively increasing from Model 1 to Model 4. A by-product of this is that as more funding is switched more 'losing' schools will become eligible for higher amounts of MFG.
- 3.8. Each model separately identifies the impact of the change in the funding formula, the impact of new delegation and the increase in the Pupil Premium (the latter two are the same in each model) together with the overall change in funding and the percentage changes in the formula and total amounts. The Pupil Premium is brought into the models to show the overall impact of funding for next year. Its inclusion means that, other factors remaining constant, all schools will see a cash increase next year.
  1. Model 1 reduces the value of deprivation and AEN factors to 75% of 2013-14 values with 71.51% of funding being allocated through the basic entitlement. This model still leaves the basic entitlement significantly below that of our comparator boroughs and was thought by the Working Party not to adequately narrow the gap.
  2. Model 2 further reduces deprivation and AEN funding to 66% of 2013-14 values and increases the proportion funded through the basic entitlement to 73.75%. This is very close to our comparator boroughs and a significant increase over the 13-14 value. The Working Party thought this model adequately dealt with the issues it wished to address.
  3. Model 3 reduces the value of deprivation and AEN factors to 60% of 2013-14 values with 75.23% of funding being allocated through the basic entitlement. This model also significantly increases the proportion of the basic entitlement, taking it above that of our comparators but avoiding the jump in MFG seen in Model 4. The Working Party thought this model adequately dealt with the issues it wished to address.
  4. Model 4 reduces the value of deprivation and AEN factors to 50% of 2013-14 values with 77.72% of funding being allocated through the

basic entitlement. This takes the basic entitlement to a higher level than the comparator boroughs and significantly reduces the funding for deprivation and AEN. In this model some schools in the West of the borough, gainers in the other models, will see a reduction in funding as losses in deprivation and SEN funding are not offset by gains in the basic entitlement. This model also sees a significant increase in MFG funding. For these reasons the Working Party did not favour this model.

3.9. The DfE require Schools Forums and local authorities to agree the appropriate level of deprivation funding, defined as funding allocated through the Free School Meals and Income Deprivation Affecting Children Index (IDACI). The options modelled will generate the following percentages for deprivation.

- Current formula: 19%
- Model 1 14.27%
- Model 2 12.65%
- Model 3 11.57%
- Model 4 9.75%

3.10. We are also seeking views on the split site factor. We currently have two lump sum rates, one for £60,000 (one school) and a lower one of £30,000 (one school) for split sites not more than 200 metres apart. We have received representation to the effect that additional costs are not related to distance and only one rate should apply. We are therefore consulting on whether to have one rate regardless of distance.

#### **4. Recommendation.**

That members comment on the following:

1. Does the Forum agree we should equalise the values of the prior attainment factor due to the change in secondary eligibility?
2. Does the Forum agree that we should increase the proportion of funding distributed through the basic entitlement?
3. Does the Forum think we should delete any of the deprivation or AEN factors we use or change its relative weighting?
4. Does the Forum have a preferred model if we are to increase the proportion of funding distributed through the basic entitlement?
5. If the Forum does not support the models presented, what percentage of funding should go through the Basic Entitlement and what percentage through the deprivation factors?

6. Does the Forum agree with the approach to further narrow the gap in per-pupil funding between the primary and secondary sectors by reducing the secondary lump sum and the difference in the basic entitlement?
7. Does the Forum support a single split site allocation?

**5. Appendices.**

- Appendix 1 2013-14 DfE Funding Proforma
- Appendix 2 2013-14 School Budget Shares
- Appendix 3 Models 1 to 4
- Appendix 4 Response Form
- Appendix 5 Covering Letter.

## Local Authority Funding Reform Proforma

<b>LA Name</b>	Haringey	<b>LA Identifier</b>	309
		<b>Completion date</b>	4/2/13 revised
		<b>Completed by</b>	Steve Worth

## Pupil Led Factors

			Number of Pupils					
	1) Basic Entitlement Age Weighted Pupil Unit (AWPU)	Reception Uplift	Yes	119.0				
	<b>Amount (£) per pupil</b>		<b>Pupil Units</b>		<b>Sub Total (£)</b>	<b>Total (£)</b>	<b>Proportion of funding(%)</b>	
	Primary (including Reception Uplift)		20705.0		63,765,799.93	110,287,844.17	36.477%	
	Key Stage 3		5850.0		27,407,246.61		15.678%	
	Key Stage 4		4080.0		19,114,797.63		10.935%	
2) Deprivation	Description	Primary amount per pupil (£)	Secondary amount per pupil (£)	Number of eligible primary pupils	Number of eligible secondary pupils	Sub Total (£)	Total (£)	Proportion of funding(%)
	Primary FSM	1,638.34		5810.9		9,520,256.45	32,830,284.44	18.781%
	Secondary FSM		2,049.81		3401.6	6,972,564.04		
	IDACI Score 0.2 - 0.25	203.54	356.31	484.3	301.6	206,044.94		
	IDACI Score 0.25-0.3	248.77	435.49	953.3	436.1	427,065.71		
	IDACI Score 0.3- 0.4	316.61	554.26	2248.9	1107.6	1,325,922.23		
	IDACI Score 0.4-0.5	407.07	712.62	3184.5	1516.1	2,376,655.07		
	IDACI Score 0.5-0.6	497.53	870.98	5369.3	2446.7	4,802,372.60		
	IDACI Score 0.6-1	723.67	1,266.87	5331.2	2637.5	7,199,403.39		
	<b>Amount (£) per pupil</b>		<b>Number of Pupils</b>		<b>Sub Total (£)</b>	<b>Total (£)</b>		
3) Looked After Children (LAC)	LAC_X_Mar11	£1,000		153.3	153,281.64	153,281.64	0.088%	
4) Low cost, high incidence SEN	LowAtt_%_PRI_73		1,124.10		4604.6	5,175,982.36	8,501,211.37	4.863%
	Secondary pupils not achieving (KS2 level 4 English and Maths)		2,124.10		1565.5	3,325,229.01		
5) English as an Additional Language (EAL)	EAL_3_PRI		500.00		6707.3	3,353,661.73	4,233,801.37	2.422%
	EAL_3_SEC		1,000.00		880.1	880,139.64		
6) Mobility	Primary pupils starting school outside of normal entry dates		1,200.00		1982.5	2,378,957.89	3,813,324.95	2.181%
	Secondary pupils starting school outside of normal entry dates		1,800.00		796.9	1,434,367.06		

## Other Factors

Factor	Description	Total (£)	Proportion of funding(%)
7) Lump Sum		12,410,000.00	7.099%

## New ISB Values for comparison

£63,765,799.93

£27,407,246.61

£19,114,797.63

£9,520,256.45

£6,972,564.04

£206,044.94

£427,065.71

£1,325,922.23

£2,376,655.07

£4,802,372.60

£7,199,403.39

£153,281.64

£5,175,982.36

£3,325,229.01

£3,353,661.73

£880,139.64

£2,378,957.89

£1,434,367.06

12,410,000.00

**Appendix 1**

8) Fringe Payments		0.00	0.000%
9) Split Sites		90,000.00	0.051%
10) Rates		2,109,568.01	1.207%
11) PFI funding		0.00	0.000%
12) Sixth Form		380,703.00	0.218%
13 ) Exceptional circumstances (can only be used with prior agreement of EFA)			
Circumstance		Total (£)	Proportion of funding(%)
Exceptional Circumstance 1		0.00	0.000%
Exceptional Circumstance 2		0.00	0.000%
Exceptional Circumstance 3		0.00	0.000%
Exceptional Circumstance 4		0.00	0.000%
Exceptional Circumstance 5		0.00	0.000%
Exceptional Circumstance 6		0.00	0.000%
		<b>Total Funding for Schools Block Formula (excluding MFG Funding Total) (£)</b>	<b>174,810,018.95</b>
14) Minimum Funding Guarantee			
MFG is set at -1.5%, gains may be capped above a specific ceiling and/or scaled			
MFG Funding Total (before capping or scaling) (£)		£393,688.35	
Capping Factor (%)	6.700%	Scaling Factor (%)	18.930%
Explanation as to how capping and/or scaling has been applied:			
A cap of 6.7% has been applied to gaining schools. To gains above this a scaling factor of 18.93% has been applied.			
If capped and/or scaling applied: Total deduction (£)		-£393,689.88	
<b>TOTAL FUNDING FOR SCHOOLS BLOCK FORMULA (£)</b>		<b>174,810,017.42</b>	
% DISTRIBUTED THROUGH BASIC ENTITLEMENT		63.09%	
% Pupil Led Funding		91.42%	
<b>RETAINED FOR GROWTH (£)</b>		<b>£1,500,000</b>	
<b>PRIMARY/SECONDARY RATIO</b>		<b>1:</b>	<b>1.377%</b>

0.00
90,000.00
2,109,568.01
0.00
380,703.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
£174,810,018.95
Aggregated MFG
Check (=J58+J62)
<b>-£1.53</b>
<b>-£1.53</b>



2013-14 Allocations

Appendix 2 Schools Block Fundng Formula Allocations 13-14

School	Pupil Numbers Funded	Basic Allocation (AWPU) £	Free School Meals £	IDACI £	Looked After Children £	Prior Attainment (LCHI SEN) £	EAL £	Mobility £	Lump Sum £	Non Domestic Rates £	Split Sites £	Transitional Funding £	De-Delegation £	Total Schools Block Budget		Total £
														Share £	Pupil Premium £	
Alexandra Primary	270	831,527	166,298	144,408	4,843	84,307	62,561	36,541	170,000	15,624	0	-3,288	-13,337	1,499,484	143,855	1,643,340
Belmont Infant	177	545,112	42,597	79,462	0	31,977	53,546	14,400	170,000	9,530	0	-9,348	-6,077	931,199	31,494	962,693
Belmont Junior	214	659,062	96,662	101,315	1,044	69,392	17,582	18,000	170,000	15,375	0	-24,146	-10,865	1,113,420	73,284	1,186,704
Bounds Green Infant	205	631,345	98,300	82,449	0	72,661	47,716	12,000	170,000	12,486	0	-8,763	-11,117	1,107,078	68,929	1,176,007
Bounds Green Junior	229	705,258	129,429	95,172	2,072	66,063	21,500	21,600	170,000	16,204	0	-12,541	-10,689	1,204,069	87,654	1,291,723
The Willow	403	1,241,131	280,156	217,962	5,038	111,156	73,433	62,400	170,000	30,407	0	-1,382	-18,227	2,172,073	197,672	2,369,745
Bruce Grove Primary	411	1,265,769	172,847	224,748	0	158,668	84,893	69,770	170,000	28,690	0	0	-23,775	2,208,691	185,828	2,394,519
Campsbourne Infant	173	532,793	57,022	64,484	2,072	59,267	28,576	12,284	170,000	8,837	0	-11,614	-9,146	914,574	50,999	965,573
Campsbourne Junior	200	615,946	93,385	84,726	0	51,318	11,500	15,600	170,000	16,232	0	90,743	-8,605	1,140,844	85,716	1,226,560
Chestnuts	403	1,241,131	196,601	203,503	4,040	94,422	67,761	68,400	170,000	28,690	0	-2,037	-16,295	2,056,076	148,163	2,204,239
Coldfall Primary	629	1,937,150	103,380	106,663	0	41,944	26,840	38,461	170,000	35,801	0	0	-13,391	2,446,849	89,358	2,536,207
Harris - Coleraine Park	384	1,182,616	235,718	205,963	6,000	166,212	91,099	105,972	170,000	5,075	0	-14,174	0	2,154,481	181,395	2,335,876
Coleridge Primary	770	2,371,392	119,599	166,847	1,088	117,071	32,034	28,800	170,000	94,653	30,000	0	-23,916	3,107,567	100,832	3,208,399
Crowland Primary	375	1,154,899	172,847	168,468	3,065	101,522	75,758	75,209	170,000	24,224	0	-221	-16,742	1,929,029	120,613	2,049,642
Devonshire Hill Primary	421	1,296,566	241,986	247,589	1,014	113,405	76,653	77,167	170,000	33,104	0	0	-18,730	2,238,753	240,816	2,479,569
Harris - Phillip Lane	395	1,216,493	212,984	201,298	1,936	125,293	89,666	72,000	170,000	5,303	0	0	0	2,094,973	203,879	2,298,852
Earlham Primary	407	1,253,450	233,299	219,567	1,036	167,439	95,372	104,224	170,000	25,140	0	0	-24,724	2,244,802	226,107	2,470,909
Earlsmead Primary	445	1,370,480	250,666	262,045	4,495	120,509	79,140	52,800	170,000	22,673	0	0	-19,871	2,312,936	207,339	2,520,275
Ferry Lane Primary	201	619,026	88,595	101,110	0	104,648	38,286	45,302	170,000	17,104	0	-3,661	-14,723	1,165,685	91,044	1,256,729
The Green CE Primary	198	609,786	91,747	112,705	2,052	37,095	40,661	30,000	170,000	0	0	0	-6,950	1,087,096	72,937	1,160,034
Highgate Primary	385	1,185,696	119,599	47,183	1,990	57,550	29,707	60,000	170,000	23,025	0	0	-11,845	1,682,905	108,351	1,791,255
Lancasterian Primary	418	1,287,327	286,171	232,823	0	161,956	83,480	49,675	170,000	29,671	0	-4,691	-24,246	2,272,166	199,080	2,471,246
Lea Valley Primary	417	1,284,247	350,605	235,372	0	179,348	74,120	25,200	170,000	15,155	0	-4,858	-26,224	2,302,965	237,677	2,540,643
Lordship Lane Primary	611	1,881,715	392,205	360,845	1,993	167,985	119,976	86,542	170,000	41,686	0	0	-27,572	3,195,376	325,996	3,521,372
Mulberry Primary	611	1,881,715	369,806	331,736	2,976	311,443	144,169	112,082	170,000	43,648	0	0	-43,993	3,323,581	301,873	3,625,454
Muswell Hill Primary	423	1,302,726	54,065	38,060	1,012	51,684	28,628	25,200	170,000	24,670	0	0	-11,693	1,684,353	52,841	1,737,194
Trinity Academy	345	1,062,507	165,756	174,656	1,933	154,131	77,062	82,557	170,000	5,640	0	-1,450	0	1,892,792	150,442	2,043,234
Noel Park Academy	509	1,567,582	322,382	298,986	3,030	156,246	116,717	87,946	170,000	6,130	0	0	0	2,729,018	246,995	2,976,013
North Harringay Primary	406	1,250,370	205,298	197,529	1,052	100,125	78,846	67,366	170,000	32,613	0	0	-17,005	2,086,196	170,914	2,257,110
Our Lady of Muswell RC Primary	406	1,250,370	72,265	73,889	0	52,158	47,661	19,247	170,000	0	0	-1,729	-11,515	1,672,347	49,463	1,721,810
Rhodes Avenue Primary	481	1,481,350	32,767	46,956	0	37,006	26,449	12,000	170,000	29,426	0	0	-10,804	1,825,149	25,931	1,851,079
Risley Avenue Primary	610	1,878,635	431,591	369,902	0	127,729	117,172	100,966	170,000	39,970	0	0	-22,951	3,213,014	351,771	3,564,784
Rokesly Infant	271	834,607	62,488	65,889	2,053	24,370	37,092	7,227	170,000	16,099	0	15,780	-6,490	1,229,114	51,540	1,280,654
Rokesly Junior	346	1,065,586	134,344	94,286	1,039	16,601	18,157	24,000	170,000	23,870	0	-4,739	-6,625	1,536,520	116,900	1,653,419
St.Aidan's Primary	208	640,584	32,925	63,899	0	14,232	18,215	12,058	170,000	12,922	0	-337	-4,470	960,028	39,794	999,822
St.Ann's CE Academy	199	612,866	101,577	111,967	0	22,168	20,137	22,800	170,000	0	0	0	0	1,061,515	75,598	1,137,113
St.Francis de Sales RC Infant	269	828,447	145,812	150,271	0	55,293	108,809	4,800	170,000	0	0	-16,410	-10,003	1,437,020	92,361	1,529,382
St.Francis de Sales RC Junior	359	1,105,623	199,878	204,975	1,014	116,938	36,202	19,200	170,000	0	0	-47,652	-18,288	1,787,889	139,644	1,927,533
St Gildas' RC Junior	228	702,178	54,065	72,871	0	13,730	11,000	13,200	170,000	0	0	0	-4,685	1,032,360	45,390	1,077,750
St.Ignatius RC Primary	403	1,241,131	217,883	203,380	1,086	168,811	101,346	32,643	170,000	0	0	-24,829	-32,826	2,086,626	141,660	2,228,286
St.James' CE Primary	210	646,743	1,638	19,042	0	13,362	5,400	10,800	170,000	0	0	0	-4,397	862,589	3,667	866,255
St.John Vianney RC Primary	204	628,265	86,832	104,586	0	83,946	42,793	16,800	170,000	0	0	-27,011	-12,395	1,093,817	61,800	1,155,616
St.Martin of Porres RC Primary	206	634,424	9,830	57,845	0	28,689	20,011	4,800	170,000	0	0	-7,488	-6,097	912,016	10,141	922,157
St.Mary's CE Primary	393	1,210,334	186,079	176,907	4,010	89,165	37,030	12,061	170,000	0	60,000	0	-15,573	1,930,014	162,494	2,092,509
St.Mary's RC Infant	180	554,351	45,874	96,049	994	21,487	68,824	4,800	170,000	0	0	0	-4,918	957,462	47,434	1,004,896
St.Mary's RC Junior	240	739,135	88,470	128,339	0	46,117	27,000	9,600	170,000	0	0	-12,212	-8,556	1,187,893	92,966	1,280,860
St.Michael's CE Primary N6	406	1,250,370	29,490	45,113	0	17,061	31,700	12,000	170,000	0	0	0	-7,497	1,548,237	29,926	1,578,163
St.Michael's CE Academy N22	196	603,627	107,590	105,255	5,026	30,845	21,512	33,946	170,000	0	0	-5,016	0	1,072,785	68,950	1,141,735
St.Paul's & All Hallows CE Infant	177	545,112	83,555	93,578	0	32,558	61,872	8,400	170,000	0	0	-2,243	0	992,832	48,077	1,040,909
St.Paul's & All Hallows CE Junior	228	702,178	126,152	124,472	0	82,991	23,425	8,400	170,000	0	0	-28,472	0	1,209,146	96,362	1,305,508
St Paul's RC Primary	205	631,345	83,965	107,065	0	24,912	36,523	15,676	170,000	0	0	-3,243	-5,651	1,060,593	73,256	1,133,849
St.Peter in Chains RC Infant	179	551,272	32,767	58,015	0	5,159	28,303	31,200	170,000	0	0	-11,463	-3,035	862,218	22,747	884,965
Seven Sisters Primary	420	1,293,486	399,707	237,291	2,993	210,351	100,254	98,824	170,000	34,894	0	-45,574	-29,813	2,472,413	196,048	2,668,461
South Harringay Infant	220	677,540	95,515	91,373	0	43,180	68,849	17,160	170,000	16,423	0	0	-7,947	1,172,093	64,026	1,236,119
South Harringay Junior	212	652,903	140,897	88,537	991	46,626	24,616	13,200	170,000	16,926	0	-2,091	-8,232	1,144,373	100,742	1,245,116
Stamford Hill Primary	193	594,388	145,812	105,329	1,038	34,255	46,694	21,600	170,000	16,917	0	0	-6,557	1,129,476	104,602	1,234,078
Stroud Green Primary	313	963,955	190,848	138,413	3,069	130,685	48,675	31,604	170,000	38,587	0	0	-19,233	1,696,602	133,599	1,830,201
Tetherdown Primary	418	1,287,327	11,468	4,431	0	28,354	2,919	10,800	170,000	13,040	0	0	-8,954	1,519,386	9,631	1,529,017
Tiverton Primary	395	1,216,493	308,008	211,082	2,182	100,705	85,685	79,200	170,000	24,200	0	-15,607	-16,921	2,165,027	200,182	2,365,209
Welbourne Primary	457	1,407,436	294,384	267,199	5,402	134,643	106,433	63,565	170,000	31,353	0	-14,829	-21,653	2,443,932	209,722	2,653,653
West Green Primary	201	619,026	129,202	96,845	1,005	80,384	42,904	38,084	170,000	16,682	0	-815	-11,946	1,181,370	110,979	1,292,349
Weston Park Primary	237	729,896	29,490	50,711	0	6,773	12,720	10,800	170,000	38,008	0	0	-4,012	1,044,387	32,507	1,076,894
Fortismere	1217	5,701,644	211,131	277,765	4,036	80,620	17,000	99,000	170,000	182,684	0	0	-8,750	6,735,130	192,554	6,927,684
Gladesmore	1262	5,912,469	1,553,757	1,154,305	9,961	468,484	106,000	140,400	170,000	207,206	0	0	-9,073	9,713,508	846,285	10,559,793
Heartlands	504	2,389,350	419,319	494,708	7,778	161,954	13,835	19,567	170,000</							

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**Haringey Council.**

**Consultation on School Funding Formula 2014-15.**

**School Name**

	<b>Consultation</b>			<b>Comments</b>
1	Do you agree we should equalise the values of the prior attainment factor due to the change in secondary eligibility?	Yes	No	
2	Do you agree that we should increase the proportion of funding distributed through the basic entitlement?	Yes	No	
3	Do you think we should delete any of the deprivation or AEN factors we use or change its relative weighting? If so please describe in the comments box	Yes	No	
4	If you agree with 2 do you have a preferred model?	Model		
5	If not what percentage of funding should go through the Basic Entitlement?	%		
6	We propose to further narrow the gap in per-pupil funding between the primary and secondary sectors by reducing the secondary lump sum and the difference in the basic entitlement. Do you agree with this approach? If not what would you recommend?	Yes	No	
7	Should we have a single split site allocation?	Yes	No	

Any other comments.

.Please return your consultation responses to:

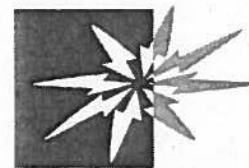
Roland Odell,  
School Funding Team,  
Alexandra House,  
10 Station Road,  
Wood Green,  
London.  
N22 7TY

e-mail: [roland.odell@haringey.gov.uk](mailto:roland.odell@haringey.gov.uk)

Telephone: 020 8489 3708

as soon as possible and no later than 8<sup>th</sup> October 2013.

The Children's Service Finance Team  
Corporate Finance,  
5<sup>th</sup> Floor, Alexandra House, 10 Station Rd, Wood Green, London N22 7TR  
Tel: 020 8489 3708 Fax: 020 8489 5923  
[www.haringey.gov.uk](http://www.haringey.gov.uk)



Head of Corporate Finance Kevin Bartle

**Haringey** Council

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Head-teachers and  
Chairs of Governors of Primary  
and Secondary Schools.

Your ref:

Date: 12 September 2013

Our ref: Steve Worth

Direct dial: 020 8489 3708

Email: [Stephen.worth@haringey.gov.uk](mailto:Stephen.worth@haringey.gov.uk)

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Colleagues,

### Haringey Schools Funding Formula 2014-15.

The distribution of funds to schools is determined by a local funding formula within the constraints of national regulations. The Department for Education (DfE) made major changes to the regulations for April 2013, greatly restricting the number of factors that could be used. The new factors and values used in Haringey's 2013-14 Funding Formula are summarised in the DfE's Funding Proforma attached as Appendix 1.

The 2013-14 changes were the first stage in the move to a national funding formula that the DfE plans to implement in April 2015. The second stage in the move is further prescription on how factors are used from April 2014, as set out in the next section.

### National Changes.

The changes that the DfE are introducing for 2014-15 are:

- **Mobility Factor;** a threshold of 10% of roll will be imposed below which no mobility will be paid. This will substantially reduce the funding channelled through this factor. If it was in place in 2013-14 £0.7m would have been payable as compared with £3.8m.

- Secondary Prior Attainment; the eligibility for funding through this factor will change from those not attaining a level 4 in English *and* mathematics to those not achieving a level 4 in English *or* mathematics. In Haringey this would have doubled the number of eligible pupils and the amount of funding distributed through this factor at 2013-14 values. **In order to maintain the relative distribution we recommend reducing the value of the secondary factor to bring it into line with the primary one. At 2013-14 values the secondary rate would therefore be reduced from £2,124 to £1,124.**
- Lump sum; the requirement for a single value lump sum has been removed so we can now have different values for secondary and primary schools. The maximum value has been reduced from £200,000 to £175,000.

### Review of the Local Funding Formula.

Haringey Council is also reviewing how the new factors were used in the local funding formula in 2013-14. The review has been undertaken with a working party of the Schools Forum consisting of governors and heads and senior leaders representing primary and secondary schools from across the borough.

As part of its approach, the Working Party compared Haringey's factors, values and proportions of funding with national averages and with a more targeted comparator group of, mainly London, authorities. The opinion of the Working Party following this review and local feedback was that Haringey's formula allocated too little through the basic entitlement<sup>1</sup>. The average through this factor was 63% in Haringey compared with 74% in the comparator group. The Working Party was of the view that the 2014-15 formula should begin to redress this difference and move towards the level that is likely to be introduced as part of a national funding formula.

The Working Party were also of the view that the AEN and deprivation factors used and their *relative* values were the correct ones and that the modelling of the options for 2014-15 could reduce the value of these factors proportionately and redistribute the savings through the basic entitlement.

The Working Party also looked at the ratio of primary to secondary per pupil funding. Our consultation on the funding formula for 2013-14 covered the DfE's goal of narrowing the funding gap between primary and secondary per pupil rates. The national average before recent changes was 1:1.27 with Haringey, at 1:1.42, being at the higher end of the national range. The

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<sup>1</sup> The Basic Entitlement is the standard amount received per pupil for basic education purposes; it is different for primary and secondary pupils. It is also known as the Age Weighted Pupil Unit (AWPU).



changes introduced in 2013-14 reduced the ratio in Haringey to 1:1.377. The structural differences in class size and contact time in Haringey remains in place but the Working Party thought that the differential should be further reduced to 1:1.35.

### Proposed Local Changes.

Following the Working Party's deliberations four models were produced that take account of the national changes and that progressively move funding from deprivation and AEN factors into the basic entitlement. The models use the same pupil data as the 13-14 budget shares, but the de-delegated amount has been reduced to cover only the Contingency for Schools in Financial Difficulty; this increases the delegated amount by £631k. The National Non-Domestic Rate (NNDR) factor has been increased by estimated inflation. The estimated Pupil Premium was based on the original 2014-15 rate of £1,200; it has since been confirmed that the primary rate will be £1,300 but the secondary rate has not yet been confirmed. The Pupil Premium has been shown in the models to give the overall change in funding per school. John Loughborough School has been removed from the spreadsheets, but its lump sum distributed through the formula.

The narrowing of the ratio between primary and secondary funding per pupil has been achieved in the models by a reduction in the basic entitlement differential and a reduction in the secondary lump sum to £100,000.

The Minimum Funding Guarantee (MFG) will continue at -1.5% for 2014-15 and this will give a degree of protection for those losing out from the modelled changes. The model uses only a limited capping and scaling for 'winners'; this spreads the burden of supporting the Minimum Funding Guarantee over all schools.

The 2013-14 distribution (adjusted for NNDR rebates for converting academies) is attached as Appendix 2 for comparison purposes. Attached as Appendix 3 are four models that incorporate the proposed national and primary/secondary ratio changes. Moving from Model 1 to Model 4 the amount of deprivation and AEN funding is progressively reduced and the basic entitlement increased. A by-product of this is that as more funding is switched more 'losing' schools will become eligible for higher amounts of MFG.

Each model separately identifies the impact of the change in the funding formula, the impact of new delegation and the increase in the Pupil Premium (the latter two are the same in each model) together with the overall change in funding and the percentage changes in the formula and total amounts. The Pupil Premium is brought into the models to show the overall impact of

funding for next year. Its inclusion means that, other factors remaining constant, all schools will see a cash increase next year.

1. Model 1 reduces the value of deprivation and AEN factors to 75% of 2013-14 values with 71.51% of funding being allocated through the basic entitlement. This model still leaves the basic entitlement significantly below that of our comparator boroughs and was thought by the Working Party not to adequately narrow the gap.
2. Model 2 further reduces deprivation and AEN funding to 66% of 2013-14 values and increases the proportion funded through the basic entitlement to 73.75%. This is very close to our comparator boroughs and a significant increase over the 13-14 value. The Working Party thought this model adequately dealt with the issues it wished to address.
3. Model 3 reduces the value of deprivation and AEN factors to 60% of 2013-14 values with 75.23% of funding being allocated through the basic entitlement. This model also significantly increases the proportion of the basic entitlement, taking it above that of our comparators but avoiding the jump in MFG seen in Model 4. The Working Party thought this model adequately dealt with the issues it wished to address.
4. Model 4 reduces the value of deprivation and AEN factors to 50% of 2013-14 values with 77.72% of funding being allocated through the basic entitlement. This takes the basic entitlement to a higher level than the comparator boroughs and significantly reduces the funding for deprivation and AEN. In this model some schools in the West of the borough, gainers in the other models, will see a reduction in funding as losses in deprivation and SEN funding are not offset by gains in the basic entitlement. This model also sees a significant increase in MFG funding. For these reasons the Working Party did not favour this model.

We are also seeking views on the split site factor. We currently have two lump sum rates, one for £60,000 (one school) and a lower one of £30,000 (one school) for split sites not more than 200 metres apart. We have received representation to the effect that additional costs are not related to distance and only one rate should apply. We are therefore consulting on whether to have one rate regardless of distance.

**Consultation.**

We are consulting with schools and with the Schools Forum on these proposals and would welcome the views of as many schools as possible. The outcome of the consultation will be considered by the working group and by the Schools Forum in making its recommendation to the Council.

A response form is attached as Appendix 4; please return this to:

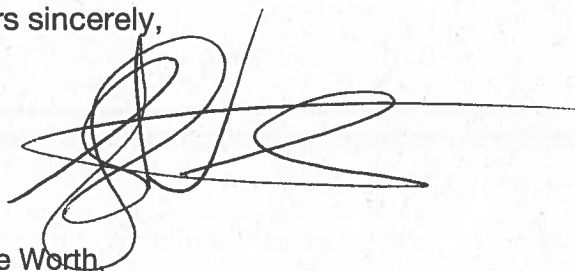
Roland Odell,  
School Funding Team,  
Alexandra House,  
10 Station Road,  
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N22 7TY

e-mail: [roland.odell@haringey.gov.uk](mailto:roland.odell@haringey.gov.uk)

Telephone: 020 8489 3141

as soon as possible and no later than 8<sup>th</sup> October 2013.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Steve Worth', written over a horizontal line.

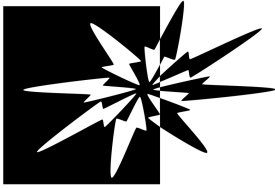
Steve Worth,  
Finance Manager (Schools Budget)

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**Haringey** Council

**The Children and Young People's Service**

**Agenda Item  
10**

**Report Status**

For information/note   
 For consultation & views   
 For decision

**Report to Haringey Schools Forum – 3<sup>rd</sup> October 2013**

**Report Title: Confirmation of Dedicated Schools Grant published in July 2013**

**Authors:**

Wendy Sagar – Interim Head of Children and Young People's Finance  
 Contact: 0208 489 3539 Email: [wendy.sagar@haringey.gov.uk](mailto:wendy.sagar@haringey.gov.uk)

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 Contact: 0208 489 3708 Email: [Stephen.worth@haringey.gov.uk](mailto:Stephen.worth@haringey.gov.uk)

**Purpose:** To inform members of the latest position on the Dedicated Schools Grant for 2013-14 and the proposal to contain the reduction of £70k.

**Recommendations:**

1. That members note the latest position on the Dedicated Schools Grant.
2. That members agree to offset the reduction against the Early Years Contingency.

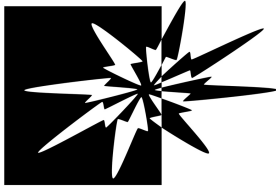
- 1.1. We reported to Forum on 3 July 2013 on the updated Dedicated Schools Grant (DSG) allocation for 2013-14. Since that report there has been a further minor adjustment in the number of early years pupils funded following a DfE data checking exercise of the January 2013 census returns. The change is set out in Table 1.

**Table 1. Changes to DSG since 17 January 2013.**

Item	£000
DSG reported to Forum 3 July 2013	227,079
Adjustment for early years pupils	-70
DSG as at September 2013	227,009

Figures are rounded

- 1.1. The Forum on 28 February agreed to hold an Early Years Contingency of £669k pending the work of the Early Years Working Group and to mitigate against the risks identified to Forum at that time; including the one-off nature of the claw-back, the potential growth in part-time numbers and the requirement to make additional savings of £900k in 2014-15 when the 90% participation transitional funding ends. It is recommended that this reduction is offset against this contingency
- 1.2. Please note that there will be further in-year DSG adjustments for the Early Years Block following the January 2014 census.



**Haringey** Council

**The Children and Young People's Service**

**Agenda Item  
12**

**Report Status**

For information/note   
 For consultation & views   
 For decision

**Report to Haringey Schools Forum – Wednesday 3rd July 2013**

**Report Title: Schools Forum Work Plan 2013-14.**

**Authors:**

Wendy Sagar – Interim Head of Children and Young People's Finance  
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Steve Worth – Finance Manager (Schools Budget)  
 Contact: 0208 489 3708 Email: [Stephen.worth@haringey.gov.uk](mailto:Stephen.worth@haringey.gov.uk)

**Purpose: To inform the Forum of the proposed work plan for 2013-14 and provide members with an opportunity to add additional items.**

**Recommendations:**

**That the proposed work plan for 2013-14 is noted.**

## 1. Schools Forum

- 1.1. It is good practice for Schools Forum to maintain a work plan so that members ensure that key issues are considered in a robust and timely way.
- 1.2. The work plan for the 2012-13 Academic Year has been driven by the requirement to implement school funding reform within challenging timescales, and the 2013-14 budget setting process.
- 1.3. Schools Forum has already established working groups for specific items:
  - Schools Block:
  - High Needs Block; and
  - Early Years Single Block.

These groups will provide members of the Forum with the opportunity to review in more detail these key areas and provide assurance that funding is supporting key responsibilities and strategies. In addition, the Forum was updated on the Alternative Provision (AP) project at their last meeting.
- 1.4. The work plan attached at Appendix A takes into account these working groups and the AP project, and an expectation that they will all report back to each meeting of the Forum on progress to date and next steps. Agenda items which officers believe Schools Forum must or should consider for the Academic Year have been included.
- 1.5. Members of the Forum are asked to consider whether there are any additional issues that should be added to the work plan for the next Academic Year.
- 1.6. This work plan will be included on the agenda for each future meeting so that members are able to review progress and make appropriate updates.



**Haringey Schools Forum - Draft Work Plan Academic Year 2013-14**

26 September 2013

Consultation on formula changes for 2014-15  
Constitution and Membership

Feedback from Working Groups / Project:

- Schools Block Working Group
- High Needs Block Working Group
- Early Years Block Working Group
- Alternative Provision Project

24 October 2013

Update on Review of centrally Retained Budgets

Feedback from Working Groups / Project:

- Schools Block Working Group
- High Needs Block Working Group
- Early Years Block Working Group
- Alternative Provision Project

5 December 2013

Dedicated Schools Budget Strategy 2014-15

Indicative Schools Budgets 2014-15

Feedback from Working Groups / Project:

- Schools Block Working Group
- High Needs Block Working Group
- Early Years Block Working Group
- Alternative Provision Project

16 January 2014

Update on Dedicated Schools Budget Strategy 2014-15

Proposals for centrally retained budgets (all blocks) 2014-15

Feedback from Working Groups / Project:

- Schools Block Working Group
- High Needs Block Working Group
- Early Years Block Working Group
- Alternative Provision Project

27 February 2014

Scheme of Financial management update

Feedback from Working Groups / Project:

- Schools Block Working Group
- High Needs Block Working Group
- Early Years Block Working Group
- Alternative Provision Project

22 May 2014

The Schools Internal Audit Programme  
Feedback from Working Groups / Project:

- Schools Block Working Group
- High Needs Block Working Group
- Early Years Block Working Group
- Alternative Provision Project

3 July 2014

Dedicated Schools Budget Outturn 2013-14  
School Budget Plans 2014-15

Feedback from Working Groups / Project:

- Schools Block Working Group
- High Needs Block Working Group
- Early Years Block Working Group
- Alternative Provision Project

Work plan 2014-15